



BOARD OF SCHOOL TRUSTEES

MARION COMMUNITY SCHOOLS

Marion, Indiana

CERTIFICATION

WE HEREBY CERTIFY THAT THE FOLLOWING MEMBERS WERE PRESENT AT THE EXECUTIVE SESSION OF THE MARION COMMUNITY SCHOOLS BOARD OF TRUSTEES HELD TUESDAY, JANUARY 9, 2018, AT 6 P.M. IN THE SUPERINTENDENT'S OFFICE, 750 WEST 26TH STREET, MARION, INDIANA, REGARDING:

1. With respect to any individual over whom the governing body has jurisdiction: to receive information. IC 5-14-1/5-6/1(b)(6)
2. Initiation of litigation or litigation that is either pending or has been specifically threatened in writing

Board President

1st Vice President

2nd Vice President

Secretary

Board Member

Board Member

Board Member

MARION COMMUNITY SCHOOLS
MARION, INDIANA
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES
JANUARY 9, 2018

The Board of School Trustees of Marion Community Schools met for a regular meeting on Tuesday, January 9, 2018, Room 2-29, Marion High School, 750 W. 26th St., Marion, Indiana, at 7 p.m.

Board members present:

Aaron Vermilion	President (2017)
Cathy Moritz	1 st Vice President (2017)
Greg Kitts	2 nd Vice President (2017)
Chuck Griffin	Member
Todd Nicholson	Member
Katie Morgan	Member

Board members absent:

Scott Murphy	Secretary (2017)
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Also present:

Brad Lindsay	Superintendent
Robert Schultz	Assistant Superintendent for Business Affairs
Shelley Preston	Human Resources Director
Michele Smith	Elementary Education Director
Lynn Gosser	Director of Exceptional Learners
Justine Pond	Assistant HR Director / Safety Director
Keith Burke	Principal, Marion High School
Mike Ripperger	Director of MRCC
Kerri Wortinger	Director of Little Giants Preschool
Patricia Gibson	Director of Communications

Media and Distinguished Guests:

Scott Simpson	Marion Teachers Association
Spencer Durham	Chronicle-Tribune
Mariah Woeste	GrantConnected.net
Hannah Twietmeyer	GrantConnected.net

Spectators/Patrons: 7

I. CALL TO ORDER

Brad Lindsay, Superintendent, called the meeting to order. The Pledge of Allegiance to the Flag was given. There was a moment of silence.

II. ELECTION OF OFFICERS

A. PRESIDENT

It was the responsibility of the Superintendent to preside over this portion of the meeting until the election of the Board President for the calendar year 2018 was completed. Mr. Lindsay asked for nominations from the Board for the position of Board President.

Aaron Vermilion nominated Cathy Moritz for the office of Board President. Greg Kitts seconded the nomination. There being no further nominations, the nominations for President were closed. Mrs. Moritz became President of

the Board for the year 2018 with a unanimous vote; Mrs. Moritz abstained from the vote.

B. 1st VICE PRESIDENT

Mrs. Moritz asked for nominations for the Board for the office of 1st Vice President.

Greg Kitts nominated Todd Nicholson for the office of 1st Vice President. Aaron Vermilion seconded the nomination. There being no further nominations, the nominations for 1st Vice President were closed. Mr. Nicholson became 1st Vice President of the Board for the year 2018 with a unanimous vote.

C. 2nd VICE PRESIDENT

Mrs. Moritz asked for nominations for the Board for the office of 2nd Vice President.

Greg Kitts nominated Aaron Vermilion for the office of 2nd Vice President. Todd Nicholson seconded the nomination. There being no further nominations, the nominations for 2nd Vice President were closed. Mr. Vermilion became 2nd Vice President of the Board for the year 2018 with a unanimous vote.

D. SECRETARY

Mrs. Moritz asked for nominations for the Board for the office of Secretary.

Aaron Vermilion nominated Chuck Griffin for the office of Secretary. Greg Kitts seconded the nomination. There being no further nominations, the nominations for Secretary were closed. Mr. Griffin became Secretary of the Board for the year 2018 with a unanimous vote.

III. AUTHORIZE THE PRESIDENT OF THE BOARD TO APPOINT BOARD MEMBERS TO ANY NECESSARY COMMITTEES

The Bylaws state that at the Organizational Meeting, the Board shall authorize the President of the Board to appoint Board members to any necessary committee.

Aaron Vermilion made a motion to authorize President Moritz to do so. Chuck Griffin seconded the motion. Motion carried with a unanimous vote.

IV. 2018 BOARD MEETING SCHEDULE

The Board was asked to approve the schedule for the 2018 calendar year. Aaron Vermilion noted that any meetings that needed to be changed later in the year would be, and Superintendent Lindsay noted that if changes were made, media would be notified according to the law.

Todd Nicholson made a motion to approve the schedule as provided. Aaron Vermilion seconded the motion. Motion carried with a unanimous vote. (Exhibit "A")

V. CONSENT AGENDA

- 18-001 MINUTES OF THE REGULAR MEETING HELD DECEMBER 12, 2017*
- 18-002 PERSONNEL REPORTS*
- 18-002.1 ADDENDA PERSONNEL REPORTS*
- 18-003 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST*
- 18-004 MARION COMMUNITY SCHOOLS FINANCIAL REPORT*
- 18-005 APPROVAL OF PAYMENT OF CLAIMS*
- 18-006 CONFLICT OF INTEREST STATEMENTS*
- 18-007 MARION PUBLIC LIBRARY BOARD APPOINTMENT*
- 18-008 REQUEST TO APPROVE DONATION - MHS*

18-001 MINUTES OF THE REGULAR MEETING HELD DECEMBER 12, 2017

The Superintendent recommended approval of the minutes of the regular meeting held Tuesday, December 12, 2017, at 7 p.m.

18-002 PERSONNEL REPORTS and 18-002.1 ADDENDA PERSONNEL REPORTS

The Personnel Reports consisted of:

**MARION COMMUNITY SCHOOLS
PERSONNEL REPORTS**

1/9/18

ADMINISTRATIVE REPORT**Family Medical Leave**

Name	Building and Assignment	Effective Date
Robert Schultz	District, Chief Academic Officer	12/11/17 – 1/2/18
Keith Burke	MHS, Principal	12/1/17 – 1/2/18

Resignation

Name	Building and Assignment	Effective Date
Mike Quinn	MHS, Athletic Director	1/5/18

BARGAINING UNIT REPORT**Resignation**

Name	Building and Assignment	Effective Date
Brandy Grayson	Justice, Teacher	1/15/18

New Employee

Name	Building and Assignment	Effective Date
Hilary Lochner	Riverview, Teacher	1/2/18
Sydney Logee	Justice, Sp Ed Teacher	1/10/18 (pending successful completion of the hiring process)
Caroline Urraco	District, NESP Teacher	1/3/18
Joshua Keith	McCulloch, Social Studies Teacher	TBD (pending successful completion of the hiring process)
Mark Hartman	MHS, PE/Health Teacher	TBD (pending successful completion of the hiring process)

Cancellation of Contract

Name	Building and Assignment	Effective Date
Lindsay Cornewell	McCulloch, ELA Teacher	1/9/18

Change in Assignment

Name	Building and Assignment	Effective Date
Vickie Linehan	From Riverview 4 th grade to McCulloch 8 th grade Science	1/2/18
James Bell	From MHS Teacher to Interim MHS Athletic Director	1/8/18

Addenda Position Assignment

Name	Building and Assignment	Effective Date
Hannah Jones	McCulloch, 7 th grade Cross Country Coach	8/10/17
William Hughes	McCulloch, 7 th grade Cross Country Coach	8/10/17
Megan McAdams	Frances Slocum, Robotics	12/1/17
Kevin Alsup	MHS, Girls Track	2/1/18
Jerry Freshwater	MHS, Boys Golf Coach	2/1/18
Carl Guarneri	MHS, Assistant Boys Golf Coach	2/1/18
Kierstin Mounsey	MHS, Dive Coach	1/2/18

Family Medical Leave

Name	Building and Assignment	Effective Date
Monique Mays	McCulloch, Teacher	12/18/17-2/5/18

CLASSIFIED REPORT

Resignation

Name	Building and Assignment	Effective Date
Shelby Goodwin	Riverview Head Start, EA	12/14/17
Karen Nichols	Justice, EA	12/26/17
Sia M'Bayo	Allen, EA	1/5/18
Christen Gall	Frances Slocum, Instruction EA	1/12/18

Unpaid Leave of Absence

Name	Building and Assignment	Effective Date
Timothy Beals	Transportation, Driver	12/20/17-2/7/18

Change in Assignment

Name	Building and Assignment	Effective Date
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Kevin Dudley	From Permanent Driver to Sub Driver	12/4/17
Lori Standfest	McCulloch, School Nurse	1/2/18

New Employee

<u>Name</u>	<u>Building and Assignment</u>	<u>Effective Date</u>
Aaron Messer	Lakeview, Academic Specialist	1/3/18
Kayla Brooks	Kendall, Social Service Specialist	1/10/18 (pending successful completion of the hiring process)

**MARION COMMUNITY SCHOOLS
ADDENDA
PERSONNEL REPORTS**

1/9/18

ADMINISTRATIVE REPORT

Resignation of Administrator Contract

<u>Name</u>	<u>Building and Assignment</u>	<u>Effective Date</u>
Samantha Berglan	District, Administrator on Assignment	6/30/18
Rhonda Nevitt	McCulloch, Administrator on Assignment	6/30/18

BARGAINING UNIT REPORT

Unpaid Leave of Absence

<u>Name</u>	<u>Building and Assignment</u>	<u>Effective Date</u>
Melissa Jessup	Allen, RTI Interventionist	1/19/18, 1/22/18 & 1/23/18

Resignation

<u>Name</u>	<u>Building and Assignment</u>	<u>Effective Date</u>
Lindsay Baiao	Kendall, Teacher	1/16/18

CLASSIFIED REPORT

Unpaid Leave of Absence

<u>Name</u>	<u>Building and Assignment</u>	<u>Effective Date</u>
Patricia Barney	District, Executive Assistant	11/28/17-2/25/18

Retirement

<u>Name</u>	<u>Building and Assignment</u>	<u>Effective Date</u>
Nancy Wisser	MHS, Guidance Secretary	2/1/18

Return to Work

Name	Building and Assignment	Effective Date
Timothy Beals	Transportation, Driver	1/9/18

The Superintendent recommended approval of the Personnel Reports, as presented.

18-003 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST

The Expenditure Approval Lists for 12/01/17 through 12/27/17, 12/01/17 through 12/19/17, 12/01/17 through 12/31/17, and 1/1/18 through 1/1/18 were presented. The report included accounts payable claims #15,671 through #15,954 for a total of 284 accounts payable claims. The total dollar amount of claims was \$3,601,882.68; of that amount \$784,721.43 was expended from the General Fund. The Superintendent recommended approval of the expenditure approval list.

(Exhibit "B")

18-004 MARION COMMUNITY SCHOOLS FINANCIAL REPORT

An analysis of the 2017 Local Tax Revenue as well as the Fund Summary Report and a 2017 Expenditure report was presented to the board for review.

18-005 APPROVAL OF PAYMENT OF CLAIMS

Assistant Superintendent for Business Affairs Bob Schultz requested the Board's permission for the Business Office to prepare claim dockets and pay corporation bills on the 2nd and 4th weeks through all 12 months of the calendar year 2018, regardless of whether there a board meeting is held on those weeks. (Board meetings are sometimes moved or cancelled due to holidays, weather, and special events.) The request to maintain the 2nd and 4th week schedule for claim dockets and bill payment allows timely payments to vendors and allows the Business Office to meet other expenditure obligations. Claim dockets will continue to be approved by the Board at the subsequent Board meeting.

18-006 CONFLICT OF INTEREST STATEMENTS

Board members and administrators who may take action that will result in an increase in their income or net worth or that of a spouse or dependent have a conflict of interest subject to disclosure. A signature is required on item #10 of a completed Uniform Conflict of Interest Disclosure Statement. Mr. Aaron Vermilion, Mr. Chuck Griffin, Mr. Todd Nicholson, and Mrs. Katie Morgan all filed a disclosure statement with the Marion Community Schools. The Board must accept the disclosure statements in a public meeting. The statements will be filed with the State Board of Accounts and the Grant County Clerk as required by Indiana Statute.

The Superintendent recommended acceptance of the attached Uniform Conflict of Interest Disclosure Statements.

(Exhibit "C")

18-007 MARION PUBLIC LIBRARY BOARD APPOINTMENT

The Board appointed Sue Nicholson to the Board of Marion Public Library, for a four-year term, to expire on December 31, 2021. **(Exhibit "D")**

18-008 REQUEST TO APPROVE DONATIONS - MHS

Donations to Marion High School as follows were presented for approval:

- Class of 1967: \$50 Alan Culley
- Wrestling: \$500 Atlas Foundry Foundation Inc.
- JROTC: \$800 Deer Creek Realty Corp.
- Academic Giants: \$50 Terry & Betty Porter
- Black History Club: \$1,500 Anthony & Jennifer Maidenberg; \$500 Frank Maidenberg Philanthropic Fund

Chuck Griffin made a motion to approve as recommended. Aaron Vermilion seconded the motion. Greg Kitts voted no to 18-003, aye to the rest. All other board members voted aye to all. Motion carried.

IV. ACTION

18-009 APPOINTMENT OF BOARD ATTORNEY

Mr. Lindsay recommended that Tom Hunt, Attorney-at-Law, be retained to serve as the corporation legal counsel for the calendar year 2018. It was agreed that Judge Hunt will represent Marion Community Schools in all legal matters assigned to them. (Exhibit "E")

Todd Nicholson entered a motion to approve the recommendation for corporation counsel for the calendar year 2018. Chuck Griffin seconded the motion. Motion passed unanimously.

18-010 APPOINTMENT OF TREASURER AND DEPUTY TREASURER

The ByLaws state the Treasurer and Deputy Treasurer will be appointed at the Board organization meeting on an annual basis. Mr. Lindsay recommended that the Board appoint Dr. Bob Schultz as the Treasurer for the Marion Community Schools and Mrs. Patty Nauman as Deputy Treasurer.

Chuck Griffin entered a motion to approve the appointment of the Treasurer and Deputy Treasurer for the calendar year 2018. Todd Nicholson seconded the motion. Motion passed unanimously.

18-011 PROPERTY/CASUALTY, LIABILITY, AND WORKERS COMPENSATION INSURANCE RENEWAL

Dr. Schultz recommended the Board approve renewal of Property and Casualty Insurance and Workers Compensation Insurance through Liberty Mutual, noting that we will realize a \$42,391 reduction over the previous premium. This is largely due to the Tucker building being vacant. The renewal cost for 2018 is \$692,187. (Exhibit "F")

Aaron Vermilion entered a motion to approve renewal of insurance with Liberty Mutual, as presented. Cathy Moritz seconded the motion. Motion passed unanimously.

IV. DISCUSSION/INFORMATION

18-012 REVIEW OF CORPORATION EXPENDITURE GOALS

Dr. Schultz reviewed the corporation expenditure goals. The purpose of these goals is to increase the school corporation's allocation of taxpayer resources directly to student instruction and learning.

18-013 2018-19 CALENDAR ADJUSTMENT

Superintendent Lindsay discussed a needed change to the 2018-19 academic year calendar, as an error had resulted in only 179 student days being scheduled, instead of the required 180. He also presented suggested changes to teacher work days, and to the breaks scheduled at fall and winter. These changes have been previously requested by Marion Teachers Association, and since a change was needed due to the error, MCS administrators approached MTA leadership about whether they wanted to request changes again. The full new proposed calendar was provided to the Board for discussion.

Greg Kitts said he opposed taking time away before Christmas, while Cathy Moritz said she would value extra time at fall break.

Katie Morgan said she's in agreement with Greg, noting she feels this is too extreme of a change for next year. She would prefer for this change to be proposed when we do 3-year calendar.

Todd said he could support this change. He said he was interested in hearing staff opinions. Brad asked Scott Simpson to speak to that. Mr. Simpson noted that from his perspective as a teacher at Marion Regional Career Center, this year other county schools went to school further into December, and this created issues with MRCC schedule for sending schools. He also added that from the MTA leadership team, which includes teachers from the elementary, intermediate, and junior high levels, all were on board with this type of a calendar, with an extended fall break. He noted that this has been

discussed in years past when we were setting 3-year calendars.

Katie reiterated that she thinks we shouldn't be changing the holiday break schedule this late. She emphasized that she wants this proposal considered when we discuss 3-year calendars. Cathy Moritz suggested a survey of staff to have detailed responses. Mr. Simpson said he can do that. Superintendent Lindsay noted that ideally the next discussion on the 3-year calendar will happen before Thanksgiving 2018, to set the academic year calendars for 2019-20 and 2020-21.

The Board asked that a calendar with the correct day count and the teacher work day change be brought back for action at the next meeting.

18-014 BOARD POLICY UPDATE: POLICY 5335: Communicable Diseases

This is a new board policy; copy was provided for review. Shelley Preston noted this satisfies a requirement and advice from the IDOE. Todd Nicholson inquired rather Tom Hunt had reviewed the policy; Mrs. Preston confirmed that he had.

The policy will be brought back for action at the next meeting.

VI. MARION TEACHER ASSOCIATION COMMENTS

Scott Simpson noted that teachers are working hard and have their eye on ISTEP testing windows coming up. He thanked Michele Smith for her leadership for ISTEP preparations and professional development. He said he appreciates that she has involved teachers in creating practice tests, etc. Mr. Simpson also noted that it looked like the state was going to move to one diploma with endorsements. This had been a worry, as other suggestions had potential to knock grad rates way down for many schools.

VII. SUPERINTENDENT COMMENTS

Superintendent Lindsay said we're doing well at halftime. We appreciate our community, the relationships and support to help our students to become proficient and be ready for lifelong learning. He added that he's looking forward to 2018 and to working with Cathy Moritz as President of the Board.

VIII. BOARD COMMENTS

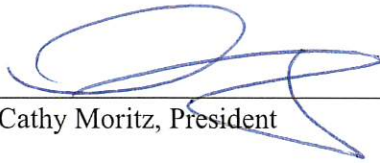
Greg Kitts thanked donors. He suggested savings from insurance could perhaps be split between marketing, athletics. Cathy suggested band uniforms get part of it too.

Todd Nicholson congratulated Allen Elementary for positive publicity recently, being featured on Today.com. He thanked Superintendent Lindsay for hard work w/delays and cancellations. It's not an easy part of the job. Also asked that we recognize our appointment to the Marion Public Library Board, approved tonight: Marion Community Schools Head Nurse Sue Nicholson.

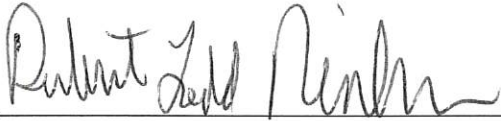
Katie Morgan thanked Aaron Vermilion for serving as president, noting his was longer than a regular 1-year term as he assumed Harry Hall's remainder when he retired from the board. She said she too was looking forward to Cathy Moritz's term as president.

IX. ADJOURNMENT

The next scheduled meeting of the Board of School Trustees will be a regular meeting to be held on Tuesday, January 23, 2018, at 7 p.m. in the Room 2-29 at Marion High School. There being no further comments, Cathy Moritz adjourned the meeting at 7:37 p.m.

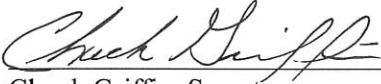


Cathy Moritz, President



Todd Nicholson, 1st Vice President

Aaron Vermilion, 2nd Vice President



Chuck Griffin, Secretary

Greg Kitts, Member

Katie Morgan, Member



Scott Murphy, Member

MARION COMMUNITY SCHOOLS
MARION, INDIANA
MINUTES OF THE MEETING OF THE BOARD OF FINANCE
JANUARY 9, 2018

I. CALL TO ORDER

Cathy Moritz called the meeting to order at 7:38 p.m.

II. Organization of the Board

Mrs. Moritz explained that the purpose of the meeting was to appoint a President and Secretary for the Board of Finance and to take, as a matter of information, the Treasurer’s Report of Investments for 2017.

Greg Kitts made a motion to nominate Cathy Moritz as President of the Board of Finance. Todd Nicholson seconded the motion. There being no further nominations, the nominations were closed. Mrs Moritz was named President with a unanimous vote; Mrs. Moritz abstained.

Mr. Kitts made a motion to nominate Chuck Griffin as Secretary of the Board of Finance. Mr. Nicholson seconded the motion. There being no further nominations, the nominations were closed. Mr. Griffin was named Secretary of the Board of Finance with a unanimous vote; Mr. Griffin abstained.

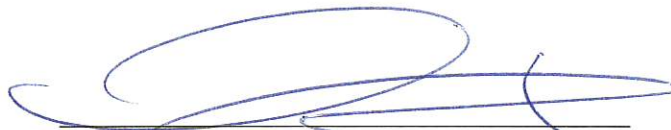
III. 2017 Investment Report


Assistant Superintendent for Business Affairs Bob Schultz presented the 2017 Investment Report for the Board’s Approval. **(Exhibit “A”)**

Greg Kitts made a motion to approve the 2017 Investment Report, as presented. After a second by Chuck Griffin, the motion passed unanimously.

IV. Adjournment


There being no further business of the Board of Finance, the meeting was adjourned at 7:42 p.m.

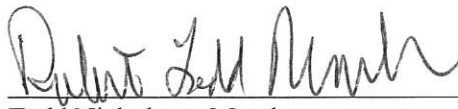

Cathy Moritz, Board of Finance President


Chuck Griffin, Board of Finance Secretary

Greg Kitts, Member

Katie Morgan, Member


Scott Murphy, Member


Todd Nicholson, Member

Aaron Vermilion, Member