

MARION COMMUNITY SCHOOLS

MARION, INDIANA

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES

June 13, 2017

The Board of School Trustees of Marion Community Schools met for a regular meeting on Tuesday, June 13, 2017, Room 2-29, Marion High School, 750 W. 26th St., Marion, Indiana, at 7:02 pm.

Board members present:

Mrs. Cathy Moritz	1 st Vice President
Mrs. Katie Morgan	Member
Mr. Chuck Griffin	Member
Mr. Todd Nicholson	Member

Board members absent:

Mr. Aaron Vermilion	President
Mr. Greg Kitts	2 nd Vice President
Mr. Scott Murphy	Secretary

Also present:

Mr. Brad Lindsay	Superintendent
Dr. Bob Schultz	Assistant Superintendent/Business Affairs
Mrs. Michele Smith	Instructional Coordinator
Mrs. Lisa Graham	Director of Special Services
Mr. Keith Burke	MHS Principal
Mrs. Patricia Gibson	Director of Communications
Mrs. Kerri Wortinger	Head Start Coordinator
Ms. Samantha Berglan	Elementary Assistant Principal
Mrs. Lynn Gosser	Grant County Co-op Director

Media/Distinguished Guests:

Ms. Stephanie Holcomb	Marion Teachers Association
Ms. Amy Smelser	Chronicle Tribune

Spectators/Patrons 36

I. CALL TO ORDER

Mrs. Moritz, 1st Vice President, called the meeting to order. The Pledge of Allegiance to the Flag was given. There was a moment of silence.

RECOGNITION

EMPLOYEE RETIREMENT

Rhonda Lakin, Transportation – 32 years

II. CONSENT AGENDA

Mr. Lindsay requested approval of the Board for the Consent Agenda Items as follows:

- 17-087 MINUTES OF THE EXECUTIVE SESSION HELD MAY 23, 2017
- 17-088 MINUTES OF THE REGULAR MEETING HELD MAY 23, 2017
- 17-089 PERSONNEL REPORTS
- 17-089.1 ADDENDA PERSONNEL REPORTS
- 17-090 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST
- 17-091 FINANCIAL REPORT
- 17-092 APPROVAL TO ACCEPT DONATIONS - MHS

Any Board member may request to breakout any consent agenda item and conduct a separate vote.

17-087 MINUTES OF THE EXECUTIVE SESSION HELD MAY 23, 2017

The Superintendent recommended approval of the minutes of the Executive Session held Tuesday, May 23, 2017 at 6:00 p.m.

17-088 MINUTES OF THE REGULAR MEETING HELD MAY 23, 2017

The Superintendent recommended approval of the minutes of the regular meeting held Tuesday, May 23, 2017 at 7:02 p.m.

17-089 PERSONNEL REPORTS

The Personnel Reports consisted of:

**MARION COMMUNITY SCHOOLS
 REVISED
 PERSONNEL REPORTS**

6/13/17

ADMINISTRATIVE REPORT

Resignation

Name	Building and Assignment	Effective Date
Brenda McVicker	District, Director of Elementary Education	7/1/17

New Employee

Name	Building and Assignment	Effective Date
Tyson Mock	District, Chief Technology Officer	7/10/17
Brad Metzger	Justice Intermediate, Assistant Principal	7/1/17 – pending successful completion of the hiring process and receipt of an Indiana license

BARGAINING UNIT REPORT

Change in Assignment

Name	Building and Assignment	Effective Date
Tabbatha Helm	McCulloch Jr. High, Digital Citizenship	8/9/17, pending addition of certification
Michael Reeves	McCulloch, Guidance Counselor	8/9/17
Jonathan Riegler	Riverview, Title I/Behavior Interventionist	8/9/17
Kristy Sisson	Riverview, Second Grade Teacher	8/9/17
Erin Vermilion	Justice Intermediate, ELA Teacher	8/9/17

Addenda Position Recommendation

Name	Building and Assignment	Effective Date
Carl Guarneri	MHS, Assistant Girls Golf Coach	5/29/17

Addenda Position Resignation

Name	Building and Assignment	Effective Date
Dale Gearheart	MHS, Assistant Varsity Boys Basketball Coach	5/25/17
Adam Handley	MHS, Assistant Varsity Football Coach	5/23/17
Nate Larson	MHS, Assistant Girls Golf Coach	5/23/17

Family Medical Leave

Name	Building and Assignment	Effective Date
Christa Chitwood	McCulloch, Science	4/10/17 through 5/23/17

New Employee

Name	Building and Assignment	Effective Date
David Bare	Justice, Band Teacher	8/9/17, upon successful completion of the hiring process
James Bell	Marion High School, Alternative Education Teacher	8/9/17, upon successful completion of the hiring process
Shaunestte Brooks	Kendall, Elementary Teacher	8/9/17, upon successful completion of the hiring process
Hannah Conrad	McCulloch Junior High, Art Teacher	8/9/17, upon successful completion of the hiring process
Michelle Faulkner	Riverview, Elementary, Teacher	8/9/17, upon successful completion of the hiring process
Rebecca Fenwick	Justice Intermediate, Math Teacher	8/9/17, upon successful completion of the hiring process
Amanda Guy	Riverview, Title I/EEMG Little Giants Preschool Teacher	8/9/17, upon successful completion of the hiring process
Chris Hancock	McCulloch Junior High, Social Studies Teacher	8/9/17, upon successful completion of the hiring process
Kristina Jones	Kendall, Elementary Teacher	8/9/17, upon successful completion of the hiring process
Kristen Martin	Kendall, Elementary Teacher	8/9/17, upon successful completion of the hiring process
Elizabeth Rittenhouse	Allen, Elementary Teacher	8/9/17, upon successful completion of the hiring process
Dawn Sheeley	Kendall, Elementary Teacher	8/9/17, upon successful

		completion of the hiring process
Courtney Shope	TBD, Elementary Teacher	8/9/17, upon successful completion of the hiring process
Hannah Smith	Kendall, Elementary Teacher	8/9/17, upon successful completion of the hiring process
Christian Staton	Marion High School, Social Studies Teacher	8/9/17, upon successful completion of the hiring process
Sarah Terrazas	District, Blind/Low Vision Teacher	8/9/17, upon successful completion of the hiring process

Retirement

Name	Building and Assignment	Effective Date
Lisa Burchette	MHS, Teacher	8/1/17
Judy Ford	Riverview, Teacher	9/1/2017

Summer School Assignment

Name	Building and Assignment	Effective Date
Vicki Brown	Summer School Substitute Teacher	6/5/17 through 6/9/17
Jason Carter	Summer School Substitute Teacher	6/5/17 through 6/29/17
Alicia Crouch	Summer School Substitute Teacher	6/5/17 through 6/29/17
Lisa McCune	Summer School Substitute Teacher	6/5/17 through 6/29/17
Dylan McHenry	Summer School Substitute Teacher	6/5/17 through 6/29/17
Julie Moore	Summer School Substitute Teacher	6/5/17 through 6/29/17
Dennis Ruth	Summer School Substitute Teacher	6/5/17 through 6/29/17
Brooke Thomas	Summer School Substitute Teacher	6/26/17 through 6/29/17
Carrie Wright	Summer School Substitute Teacher	6/5/17 through 6/29/17

CLASSIFIED REPORT

Retirement

Name	Building and Assignment	Effective Date
David Chapman	Transportation, Shop Foreman	6/30/17
Leah Craig	District, Executive Assistant for Personnel	6/30/17

Summer School Assignment

Name	Building and Assignment	Effective Date
Laycee Bruner	Summer School Educational Assistant	6/5/17 through 6/29/17

Steavee Byer	Summer School Educational Assistant	6/5/17 through 6/29/17
Alexandra Durbin	Summer School Educational Assistant	6/5/17 through 6/29/17
Joe Harris	Summer School Educational Assistant	6/5/17 through 6/29/17

Change in Assignment

Name	Building and Assignment	Effective Date
Pam Anderson	MHS, Assistant Supervisor – from 7 hours to 8 hours per day	7/1/17
Jessica Chambers	From Riverview, Kitchen Assistant to Frances Slocum, Supervisor and from 5.25 hours to 7 hours per day	8/9/17
Ann Ferguson	McCulloch, Food Service Supervisor	7/1/17
Kimberly Hawkins	From MHS, Kitchen Assistant to Food Service Substitute	8/10/17
Angela Kirby	From MHS, Kitchen Assistant to Food Service Substitute	5/15/17
Jessica Rodriguez	From Justice, EA to Headstart Justice EA	8/9/17
Marilyn Whelchel	Justice, Food Service Supervisor – from 7 hours to 8 hours per day	7/1/17

New Employee

Name	Building and Assignment	Effective Date
Cristin Kissell	Kendall, Little Giants Preschool EA	8/9/17
Kelli Metelues	Frances Slocum, Special Ed EA Lifeskills	8/9/17

Termination

Name	Building and Assignment	Effective Date
Stacey Mitchell	Frances Slocum, Food Services Supervisor	5/26/17

Family Medical Leave

Name	Building and Assignment	Effective Date
Greg Rice	MHS, Custodian	5/23/17 through 6/21/17

17-089.1 ADDENDA PERSONNEL REPORTS

The Personnel Reports consisted of:

**MARION COMMUNITY SCHOOLS
 ADDENDA
 PERSONNEL REPORTS**

6/13/17

ADMINISTRATIVE REPORT

2017-2018 Assignment

Name	Building and Assignment	Effective Date
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David Khalouf	Director of Operations	7/1/17
Anne Liddick	Principal on Assignment	7/1/17
Michele Smith	District, Director of Elementary Education	7/1/17

New Employee

Name	Building and Assignment	Effective Date
Trudy Grafton	Kendall, Principal	7/1/17
Dr. Gwen Lavert	Frances Slocum, Principal	7/1/17

BARGAINING UNIT REPORT

Resignation

Name	Building and Assignment	Effective Date
Amber Smolek	Frances Slocum, Grade 2	6/7/17

CLASSIFIED REPORT

Change in Assignment

Name	Building and Assignment	Effective Date
Heather Leach	From McCulloch, Jr. High Bookkeeper to MRCC, CTE Bookkeeper	7/25/17

New Employee

Name	Building and Assignment	Effective Date
Nikki Nealis	Riverview, Instructional EA New Beginnings	8/10/17

Resignation

Name	Building and Assignment	Effective Date
Jessica Brown	Justice, Title 1 Extended Learning Specialist	5/24/17
Tim Cruea	Transportation, Coordinator	6/30/17
Emily Raver	Little Giants, EA	3/31/17
Jessica Stewart	Justice, Academic Specialist	5/23/17
Heather Witham	Riverview, Instructional EA	5/24/17
Amy Yoder	Allen, Instructional EA	5/26/17

The Superintendent recommended approval of the Personnel Reports, as presented.

17-090 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST

The Expenditure Approval Lists for 5/1/17 through 5/31/17 and 6/1/17 through 6/13/17 was presented. The report included accounts payable claims #13,586 through #13,803 for a total of 210 accounts payable claims. The total dollar amount of claims was \$2,030,273.61; of that amount \$848,722.38 was expended from the General Fund. The Superintendent recommended approval of the expenditure approval list. **(Exhibit "A")**

17-091 FINANCIAL REPORT

An Analysis of the 2017 Local Tax Revenue as well as the Fund Summary report and a 2017 Expenditure report was presented to the board for review. The Superintendent recommended approval of the financial report.

17-092 APPROVAL TO ACCEPT DONATIONS – MHS

JROTC-Marksman

\$550 The NRA Foundation

\$500 Tate Real Estate

JROTC

\$1,500 Round Robbins

Middle School Baseball

\$100 Rebels Pub

\$300 First Option, Inc.

\$1,000 Marion Giant Athletic Boosters

Academic Giants

\$50 Mark Baldwin Memorial

Athletic Department

\$50 John Baldwin Memorial

Black History Club

\$50 And Win, LLC

3.5 Banquet

\$1,500 Grant County Manufacturers Council

Class of 67'Fund

\$50 Alan Culley

The Superintendent recommended approval to accept the donations to MHS.

17-093 APPROVAL OF HEAD START COST OF LIVING ADJUSTMENT GRANT APPLICATION

Information was presented on the Head Start Cost of Living Adjustment Grant Application. The application is due June 23, 2017.

Mr. Nicholson entered a motion to approve the Consent Agenda items 17-087 through 17-093. After a second by Mrs. Morgan the vote passed unanimously.

Mr. Lindsay asked Ms. Samantha Berglan to introduce the new teachers in attendance from Kendall Elementary School. Ms. Berglan introduced Shauna Brooks, Kristen Martin and Dawn Sheeley and welcomed them to the Kendall family. Mr. Lindsay introduced Ms. Trudy Grafton, Kendall Principal and Dr. Gwen Lavert, Frances Slocum Principal and asked them to speak about their experience and their vision for their schools. Mr. Lindsay welcomed them to the district and commented that he is looking forward to working with them.

III. ACTION

17-094 – TEXTBOOK RENTAL FEES FOR 2017-18

Michele Smith reviewed the textbook rental fees for the elementary, junior high grade levels, high school and vocational schools. The Superintendent recommended approval of the textbook fees for 2017-18. (**Exhibit “B”**)

Mrs. Morgan entered a motion to approve the recommendation of the textbook rental fees. After a second by Mr. Nicholson, the motion unanimously passed.

17-095 – 2nd READING – POLICY 7540 COMPUTER, NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY AGREEMENT

Michele Smith reported on the changes to Policy 7540 – Computer, Network and Internet Acceptable Use and Safety Agreement. The Superintendent recommended approval of Policy 7540.

Mr. Griffin entered a motion to approve Policy 7540 Computer, Network and Internet Acceptable Use and Safety Agreement. After a second by Mr. Nicholson, the motion unanimously passed.

17-096 – RESOLUTION TO AUTHORIZE EMERGENCY FUND TRANSFERS

Bob Schultz explained the need for the resolution. The Grant County Auditor informed the District that the county property tax settlements may not be resolved and approved by the State auditor prior to the deadline of June 30. This delay could cause the budgeted property tax revenues to not be issued in a timely fashion. Insufficient cash balances to make payments in the Debt Service, Pension Bond Debt Service, Transportation, Capital Projects, and/or Bus Replacement Funds would result in a need to transfer funds from the General Fund cash balance. The Superintendent recommended approval of the resolution. **(Exhibit “C”)**

Mr. Griffin entered a motion to approve the resolution. After a second by Mr. Nicholson, the motion unanimously passed.

IV. DISCUSSION/INFORMATION

17-097 DISTRICT TARGET #2: PRODUCING LEARNING RESULTS UPDATE **DISTRICT TARGET #2 PRODUCING LEARNING RESULTS**

- **GIANT SUMMER ACADEMY** – Michele Smith updated the Board on the success of the Giant Summer Academy. There are currently 320 students attending. Thirty teachers and 27 support staff members are working. Students are interacting and the faculty and staff are doing a great job. The program will wrap up with assessments. Mrs. Moritz commented that it was awesome to see elementary students in the high school building.

V. PUBLIC COMMENTS

None

VI. MARION TEACHER ASSOCIATION COMMENTS

None

VII. SUPERINTENDENT COMMENTS

Mr. Lindsay welcomed the new teachers, Dr. Gwen Lavert and Ms. Trudy Grafton to the MCS Team. Dr. Lavert will be the Frances Slocum Elementary Principal and Ms. Grafton will be the Kendall Elementary Principal. He is thankful that they all felt called to join the MCS faculty.

VIII. BOARD COMMENTS

Mr. Griffin stated that he would like to thank and recognize all the donations to Marion High School.

Mrs. Morgan welcomed the new teachers and administrators and stated she looks forward to getting to know Ms. Grafton and Dr. Lavert and hearing more from them.

Mrs. Moritz welcomed everyone and stated that she is looking forward to good things for the next school year.

IX. ADJOURNMENT

The next scheduled meeting of the Board of School Trustees will be a regular meeting to be held on Tuesday, June 27, 2017 at 7:00 p.m. in the Room 2-29 at Marion High School. There being no further comments, Mrs. Moritz adjourned the meeting at 7:41 p.m.

Aaron Vermilion, President

Cathy Moritz, 1st Vice President

Greg Kitts, 2nd Vice President

Scott Murphy, Secretary

Todd Nicholson, Member

Katie Morgan, Member

Chuck Griffin, Member