

MARION COMMUNITY SCHOOLS
MARION, INDIANA

MINUTES OF THE ORGANIZATIONAL MEETING & REGULAR MEETING OF THE BOARD OF
SCHOOL TRUSTEES
January 10, 2017

The Board of School Trustees of Marion Community Schools met in a combined organizational & regular meeting on Tuesday, January 10, 2017, in Room 2-29 of Marion High School, 750 W. 26th St., Marion, Indiana, at 7:03 p.m.

Board members present:

Mr. Aaron Vermilion	President (2016)
Mrs. Cathy Moritz	1 st Vice President (2016)
Mr. Greg Kitts	2 nd Vice President (2016)
Mr. Scott Murphy	Secretary (2016)
Mr. Chuck Griffin	Member
Mr. Todd Nicholson	Member

Board member absent:

Mrs. Katie Morgan	Member
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Also present:

Mr. Brad Lindsay	Superintendent
Dr. Robert Schultz	Assistant Superintendent/Business Affairs
Mrs. Brenda McVicker	Director, Elementary Education
Mrs. Shelley Preston	HR Director
Mr. Keith Burke	Marion High School Principal
Mrs. Michele Smith	Instructional Coordinator
Mrs. Patricia Gibson	Communications Director
Mrs. Lynn Gosser	Director, Grant County Special Ed Cooperative

Media/Distinguished Guests:

Mr. Scott Simpson	Marion Teachers Association
Ms. Andrea Yeater	Reporter, Chronicle Tribune
Mr. David Homer	WBAT-WCJC-WXXC
Mr. Tom Hunt	School Attorney

Spectators/Patrons

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I. CALL TO ORDER

Mr. Lindsay, Superintendent, called the meeting to order. The Pledge of Allegiance to the Flag was given. There was a moment of silence.

SWEARING IN OF BOARD MEMBERS

The Honorable Judge Tom Hunt gave the Oath of Office to Mr. Aaron Vermilion, Mr. Todd Nicholson and Mr. Chuck Griffin.

II. ELECTION OF OFFICERS

A. PRESIDENT

It was the responsibility of the Superintendent to preside over this portion of the meeting until the election of the Board President for the calendar year 2017 was completed. Mr. Lindsay asked for nominations from the Board for the position of Board President.

Mr. Murphy nominated Mr. Vermilion for the office of Board President. Mrs. Moritz seconded the nomination. There being no further nominations, the nominations for President were closed. Mr. Vermilion became President of the Board for the year 2017 with a unanimous vote; Mr. Vermilion abstained from the vote.

B. 1ST VICE PRESIDENT

Mr. Vermilion asked for nominations from the Board for the office of 1st Vice President.

Mr. Murphy nominated Mrs. Moritz for the office of 1st Vice President. Mr. Kitts seconded the nomination. There being no additional nominations, the nominations for 1st Vice President were closed. Mrs. Moritz became 1st Vice President of the Board for the year 2017 with a unanimous vote; Mrs. Moritz abstained from the vote.

C. 2ND VICE PRESIDENT

Mr. Vermilion asked for nominations from the Board for the office of 2nd Vice President.

Mr. Murphy nominated Mr. Kitts for the office of 2nd Vice President. Mrs. Moritz seconded the nomination. There being no additional nominations, the nominations for 2nd Vice President were closed. Mr. Kitts became 2nd Vice President of the Board for the year 2017 with a unanimous vote; Mr. Kitts abstained from the vote.

D. SECRETARY OF THE BOARD

Mr. Vermilion asked for nominations from the Board for the office of Secretary of the Board.

Mr. Kitts nominated Mr. Murphy for the office of Secretary of the Board. Mrs. Moritz seconded the nomination. There being no additional nominations, the nominations for Secretary of the Board were closed. Mr. Murphy became Secretary of the Board for the year 2017 with a unanimous vote; Mr. Murphy abstained from the vote.

III. BOARD OF SCHOOL TRUSTEES 2017 MEETING SCHEDULE

The proposed meeting schedule for 2017 was presented to the Board for approval. The Board directed that the meeting on February 14, 2017 be moved up to start at 6pm instead of 7pm.

Mr. Kitts entered a motion to approve the 2017 Meeting Schedule, as modified. After a second by Mr. Murphy, the motion carried unanimously. **(Exhibit "A")**

IV. CONSENT AGENDA

Mr. Lindsay requested approval of the Board for the Consent Agenda Items as follows:

- 17-001 MINUTES OF THE REGULAR MEETING HELD DECEMBER 14, 2016
- 17-002 PERSONNEL REPORTS
- 17-002.1 ADDENDA PERSONNEL REPORTS
- 17-003 RESOLUTION FOR ADMINISTRATION TO PROCEED WITH AND PURSUE
REGULAR RECURRING GRANTS
- 17-004 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST
- ~~17-005 APPROVAL OF PAYMENT OF CLAIMS~~
- 17-006 CONFLICT OF INTEREST STATEMENTS

Any Board member may request to breakout any consent agenda item and conduct a separate vote.

17-001 MINUTES OF THE REGULAR MEETING HELD DECEMBER 14, 2016

The Superintendent recommended approval of the minutes of the regular meeting held Wednesday, December 14, 2016 at 7:00 p.m.

17-002 PERSONNEL REPORTS

The Personnel Reports consisted of:

**MARION COMMUNITY SCHOOLS
 PERSONNEL REPORTS**

1/10/17

BARGAINING UNIT REPORT

Addenda Position Recommendation

Name	Building and Assignment	Effective Date
Rianne Aguilar	MHS, Head Varsity Softball Coach	1/11/17

Unpaid Leave of Absence

Name	Building and Assignment	Effective Date
Erika Pappas	Allen/Riverview, Music	3/14/17 through 3/17/17

CLASSIFIED REPORT

Change in Assignment

Name	Building and Assignment	Effective Date
Beth Ann Dungey	From Riverview, Lead Custodian to Kendall, Lead Custodian	1/8/17
Carl Grant	From MHS, Custodian to District, Custodian Floater	1/8/17
Michelle Greer	From Kendall, Custodian to MHS, Custodian	1/8/17
Brian Horton	From Kendall, Lead Custodian to Kendall, Custodian	1/8/17
Michael Waymire	From District, Custodian Floater to Riverview, Lead Custodian	1/8/17

Unpaid Leave of Absence

Name	Building and Assignment	Effective Date
Christy Bernardin	Riverview, Educational Assistant	12/6/16; 12/7/16; 12/8/16 (2.5 hours); 12/9/16 (5.5 hours) and 12/12/16 through 12/15/16
Mondell Lipscomb	Justice Marshall, Kitchen Assistant	12/8/16 and 12/9/16
Christine Simmons	Allen, Kitchen Assistant	12/14/16 (4.5 hours)
Anne Soultz	Justice Marshall, Educational Assistant	12/1/16; 12/5/16 and

		12/14/16
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New Employee

Name	Building and Assignment	Effective Date
Melissa Macomber	Allen, Instructional Educational Assistant	1/3/17

Resignation

Name	Building and Assignment	Effective Date
Erin Blakely	Riverview, Educational Assistant	1/17/17
Madisen Ramos	McCulloch, Educational Assistant	12/15/16
Christopher Ruth	McCulloch, Educational Assistant	1/13/17
Jennifer Scott	Allen, Educational Assistant	12/30/16

The Superintendent recommended approval of the Personnel Report, as presented.

17-002.1 ADDENDA PERSONNEL REPORTS

The Addenda Personnel Reports consisted of:

**MARION COMMUNITY SCHOOLS
 ADDENDA
 PERSONNEL REPORTS**

1/10/17

CLASSIFIED REPORT

Change in Assignment

Name	Building and Assignment	Effective Date
Christina Simmons	From Allen, Kitchen Assistant to Food Service Substitute	1/3/17

New Employee

Name	Building and Assignment	Effective Date
Kirston Hiller	MHS, Secretary – Athletic Office	1/11/17

The Superintendent recommended approval of the Addenda Personnel Report, as presented.

17-003 RESOLUTION FOR ADMINISTRATION TO PROCEED WITH AND PURSUE REGULAR RECURRING GRANTS

It is necessary for the administration to obtain Board approval for the pursuit and acceptance of various grant funds in a timely manner. There are a number of grant funds that are regular and recurring to the Marion Community Schools in its normal mode of business. It is in the public's best interest to maintain and pursue these grants for the continuance of the educational system in the Marion community. Approval of this resolution grants permission to pursue and accept the normal recurring state and federal grants listed as well as pursue other non-

recurring grants of an amount less than \$1,000.00 not requiring matching funds without prior Board approval. The Superintendent recommended approval of the resolution. **(Exhibit "B")**

17-004 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST

The Expenditure Approval Lists for 12/1/16 through 1/10/17 was presented. The report included accounts payable claims #11,802 through #11,842; and #11,843 through #12,067, for a total of 266 accounts payable claims. The total dollar amount of claims was \$2,918,328.72; of that amount \$477,110.18 was expended from the General Fund. The Superintendent recommended approval of the expenditure approval list. **(Exhibit "C")**

17-006 CONFLICT OF INTEREST STATEMENTS

Board members and administrators who may take action that will result in an increase in their income or net worth or that of a spouse or dependent have a conflict of interest subject to disclosure. A signature is required on item #10 of a completed Uniform Conflict of Interest Disclosure Statement. Mr. Brad Lindsay, Superintendent, and Mr. Aaron Vermilion, Mr. Greg Kitts, Mr. Chuck Griffin, Mr. Todd Nicholson, and Mrs. Cathy Moritz all filed a disclosure statement with the Marion Community Schools.

The Board must accept the disclosure statements in a public meeting. The statements will be filed with the State Board of Accounts and the Grant County Clerk as required by Indiana Statute. The Superintendent recommended acceptance of the attached Uniform Conflict of Interest Disclosure Statements. **(Exhibit "D")**

Mrs. Moritz entered a motion to approve the Consent Agenda items 17-001 through 17-006. After a second by Mr. Murphy, the motion passed with a unanimous vote. Mr. Nicholson abstained from item 17-001.

V. ACTION

17-007 APPOINTMENT OF BOARD ATTORNEY

Mr. Lindsay recommended that the Honorable Tom Hunt be retained to serve as the corporation legal counsel for the calendar year 2017. It was agreed that Judge Hunt will represent Marion Community Schools in all legal matters assigned to them. **(Exhibit "E")**

Mr. Nicholson entered a motion to approve the recommendation for corporation counsel for the calendar year 2017. After a second by Mrs. Moritz, the motion passed with a unanimous vote.

17-008 APPOINTMENT OF TREASURER AND DEPUTY TREASURER

The Marion Community Schools By-Laws state the Treasurer and Deputy Treasurer will be appointed at the Board reorganization meeting on an annual basis. Mr. Lindsay recommended that the Board appoint Dr. Bob Schultz as the Treasurer for the Marion Community Schools and Mrs. Patty Nauman as Deputy Treasurer.

Mr. Griffin entered a motion to approve the appointment of the Treasurer and Deputy Treasurer for the calendar year 2017. Following a second by Mr. Nicholson, the motion carried unanimously.

17-009 APPOINTMENT OF SCHOOL PHYSICIAN

The Superintendent recommended the Board approve continuing the services of Dr. Jeffrey Bragg as School Physician for the 2017 calendar year. Dr. Bragg will be employed as the medical director for the school corporation for a twelve (12) month period beginning January 1, 2017, and ending December 31, 2017, per the terms of the contract. **(Exhibit "F")**.

Mrs. Moritz entered a motion for Dr. Bragg to continue his services as the school physician for calendar year 2017. After a second by Mr. Nicholson, the motion carried unanimously.

17-010 APPROVAL OF 2016 APPROPRIATION TRANSFERS

One of the routine year-end budgetary procedures is to eliminate any negative appropriation account balances by transferring from accounts that have surplus balances. Many of the transfers that occur are within major budget classifications. However, due to available account balances sometimes it is necessary to make the transfers from accounts in another major budget classification. The transfers between major budget classifications require the approval of the Board of School Trustees.

Dr. Schultz recommended the Board approve the appropriation transfers, as presented. **(Exhibit "G")**

Mr. Kitts entered a motion to approve the 2016 Appropriation Transfers, as presented. After a second by Mrs. Moritz, the motion carried unanimously.

17-011 PROPERTY/CASUALTY, LIABILITY, AND WORKERS COMPENSATION INSURANCE RENEWAL

Dr. Schultz recommended the Board approve the insurance renewal with Insurance Management Group (IMG) for Property, Casualty, Liability, and Worker's Compensation Insurance. The renewal cost for 2017 is \$698,131. **(Exhibit "H")**

Mr. Griffin entered a motion to approve renewal of insurance with IMG, as presented. After a second by Mrs. Moritz, the motion carried unanimously.

VI. DISCUSSION

17-012 REVIEW OF CORPORATION EXPENDITURE GOALS

Dr. Schultz reviewed the corporation expenditure goals. The purpose of these goals is to increase the school corporation's allocation of taxpayer resources directly to student instruction and learning.

17-013 AP CARD PROGRAM (AUTOMATED ACCOUNTS PAYABLE)

Dr. Schultz proposed that we enroll in an Accounts Payable credit program. This program would be through Commerce Bank. They are the leaders of this program in Illinois. They also have the largest number of school clients in Indiana. They have been approved by the State Board of Accounts and are endorsed by the Indiana School Business Officials Association. It is estimated that we will generate extra revenue, perhaps \$50,000 or more, with this program, plus realize a savings by reducing our costs for printing and mailing hundreds of checks.

17-014 DISTRICT TARGET #2: PRODUCING LEARNING RESULTS UPDATE

- 45 teachers and administrators attending professional development during their Christmas break. Six (6) hours of training on NWEA assessments. Teachers have commented that students came back from break ready to learn. Last night was a premiere documentary of Little Giants Preschool. On January 25th there will be a big push at the State House for PK for all public schools. We will have representation there and the Board was invited to attend as well.

VII. PUBLIC COMMENTS

There were no public comments.

VIII. MARION TEACHER ASSOCIATION COMMENTS

Mr. Simpson commented that we should be proud that we employ bachelor degreed teachers in our PK programs. Many preschools and early education programs employ teachers with an associate level degree. Mr. Simpson plans to be at the State House lobbying as well on January 25th. Mr. Lindsay and Mr. Simpson recently met with our new state senator, Mr. Andy Zay, from Huntington.

IX. SUPERINTENDENT COMMENTS

On that legislation, solutions for communities who have been negatively affected by property tax caps and the way we do that is you give a percentage of that money back to the communities who have been hit the hardest by the property tax caps. It's halftime and we've celebrated all the halftime successes. We are aligning our energies and across our schools it's been the best second semester start Mr. Lindsay has seen. Welcome to Mr. Nicholson.

X. BOARD COMMENTS

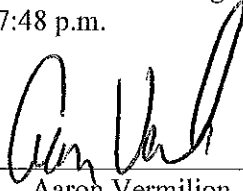
Mr. Murphy welcomed Mr. Nicholson to the Board.

Mr. Nicholson commented that he was looking forward to working with everyone.

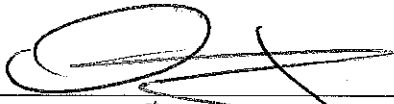
Mr. Vermilion commented on the robotics program and how excited the kids are out it. This may be a program we should look at expanding and paying the teachers for. Teachers are volunteering their time right now. Mr. Vermilion also welcomed Mr. Nicholson and Mr. Griffin back to the Board.

XI. ADJOURNMENT

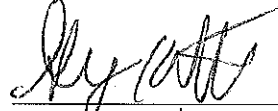
The next scheduled meeting of the Board of School Trustees will be a regular meeting to be held on Tuesday, January 24, 2017, at 7:00 p.m. in Room 2-29 of Marion High School. There being no further comments, President Hall adjourned the meeting at 7:48 p.m.



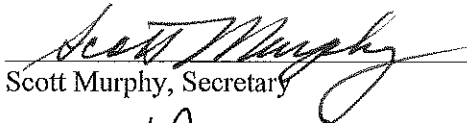
Aaron Vermilion, President



Cathy Moritz, 1st Vice President



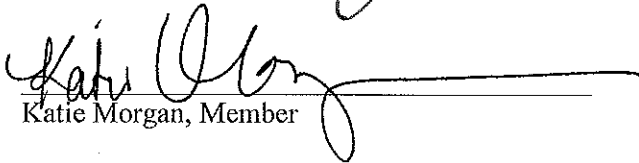
Greg Kitts, 2nd Vice President



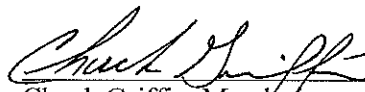
Scott Murphy, Secretary



Todd Nicholson, Member



Katie Morgan, Member



Chuck Griffin, Member

